

Board Meeting – July 28, 2016	Rencontre du CA – 28 Juillet, 2016
Members Present	Membres Present
Louise Gauthier Jovette Champagne Kevin Burke Reid Mason Danielle Pronovost Janice Collette Heath Baxa Shannon Langlois	
Minutes	Compte-Rendu
Agenda proposed by Janice -Seconded by Kevin Minutes from previous meeting proposed by Janice -Seconded by Reid	
Committee Reports	Rapports des Comités
Gallery Committee/Comité de la Galerie	
<ol style="list-style-type: none"> 1) Artistic committee renamed to Gallery committee to distinguish it from the boutique committee – proposed by Louise -seconded by Kevin 2) Call to Artists <ul style="list-style-type: none"> -Reid shares questions from the committee as to gallery hours and staffing. Louise confirms gallery will be open 3 days per week Friday, Saturday, Sunday this winter -Committee suggests extending Christmas show to the end of January so new exhibits start in February. Board agrees. -Board and committee ask we add language in the call to artists to encourage artists to be present at the gallery during the month they show. -Timeline: Call sent out within the week, Mid October deadline for artists, Jury Mid November, First show February 2017. 3) Donation Wall <ul style="list-style-type: none"> -Marie-France suggested there be a donation wall in La Fab in which artists donate works and 100% of proceeds go to La Fab. -At each vernissage, one of the works can be drawn -Board suggests a wall upstairs 4) Similar Communication Committee Idea – Ongoing, rotating, members exhibit <ul style="list-style-type: none"> -This idea was suggested by Maureen Tracy -To increase the benefit of a membership, one wall or empty studio would serve as a location for a members gallery that would rotate monthly. -To ensure this is successful board members suggest: A size limit and one person who is in charge of this throughout the year -Board approves if Maureen Tracy leads the project with the same commission as the Gallery or Boutique (40%) for La Fab. 	
Boutique Committee	Comité de la Boutique
<ol style="list-style-type: none"> 1) Read the new mission statement and criteria for submission to the shop created by the committee 2) These are meant to help guide the selection of work 3) Committee wants to encourage sales and we are tracking what is selling at the boutique 4) Committee is looking at ideas for using the new website 	

5) Staffing continues to be a concern – Summer employees are creating a poster to recruit volunteers. -Members suggest approaching L'ARO, universities, and colleges	
Building Committee	Comité du Bâtiment
1) Winterizing plans: Upstairs balcony door – add tempered glass and replace the seal (≈ 400\$). Wooden door to the tower – add insulation (≈ 35\$). 2) Painting the porch – Scrape off the flaking paint and change the paint to acrylic. Paint is 45\$/gallon. Many people added their names for the painting at the annual meeting. 3) Price for maintenance and winterizing is approximately 1000\$. 4) Keith will call for a second quote on the window to ensure best price. 5) Board approves these projects. 6) Update on back wall: -Bricks still need to be laid (Workers are currently on vacation) -Painting may not be included in the project – we need to confirm. -Upcoming deadline for payment to the government should be ok – our project delays were reasonable. 7) Studio rentals need to be re-advertised.	
Communication Committee	Comité des communications
1) Logo Contest: Joanne Sylvestre will propose it as a class project to her 25 UQO students starting September 1 st . For this project she needs to know are Mission and Vision and who we intend to use the space. -The project will include: “L’image de marque”/Logo, Carte d’affaires, et bannières -The official name will become: Centre Des Arts La Fab Arts Centre and follow the regulations of Law 101 2) Prizes for the contest will include: Lifetime membership to La Fab, Three week show in the gallery with Finalists, article in the newspaper, and 150\$ gift certificate. 3) Language in the contest/project details should clarify that La Fab reserves the right to veto and/or modify a design with the winning designer. 4) Dates to be confirmed. Suggest opening the contest to the UQO class first then to the public only if needed. 5) Musical Night: These were suggested. Board determines we need more research and perhaps a partner to make these work for the future. 6) Website: The new website is progressing nicely. Members who have seen it like the design and structure. 7) Suggestion that we connect with Commerce Chelsea. Work on ideas about how we can best market ourselves.	
Finance Committee	Comité des finances
Share current bank balance.	
Additional Items/Items additionels	
1) Louise proposes a municipal project with a financial reward through the “RECREATION, SPORTS, CULTURE AND COMMUNITY LIFE PROJECT FUND” that can attract people to La Fab: Yarn Bombing – this is when large numbers of people create knitted covers for parts of the town. Perhaps we can fundraise through sponsorship of knitters. 2) La Journee de la culture (October 1 st) there will be a concert on the porch of La Fab. The event is not tied to us, but the building must be open. 1) Louise explains Noël Magique – we participated last year and children walked	

<p>around the town for gifts and surprises. (Louise was a fabulous Elf at La Fab)</p> <ol style="list-style-type: none"> 2) We need to renew our status as a community organization. 3) We need a committee for ad-hoc/seasonal events (ex. Yarn Bombing). Louise will propose it in the next newsletter.
<p>Questions</p> <ol style="list-style-type: none"> 1) Danielle asks: Are we competitors or partners with Chelsea Gallery? -Chelsea Gallery is a private gallery we are a non-profit centre. Very different. Some of the members of Chelsea Gallery sell items in the boutique. 2) Shannon asks: Can we have a light on the porch at night? -Board agreed to install a motion sensor on the porch light for safety when leaving later in the evening. 3) Is the stable in the back a space that can be used? -Heath confirms it is historical but it is in bad shape and full of stuff.
<p>Needs/Besoins</p> <ol style="list-style-type: none"> 1) Establish the Mission and Vision for La Fab (Deadline Sept 1st) -what is our role? -what makes us stand out? -can we connect with organizations such as the Gatineau Historical Society? 2) Mission and Vision committee will include: Shannon, Louise, Jovette, Reid, and hopefully a CLD person to ensure it aligns with their ideas for La Fab. Meeting time to be set.
<p>Next Board meeting/Prochaine réunion: Wednesday August 31st, 2016</p>