



## **Minutes of La Fab Board of Directors' Meeting of August 31st, 2016**

**Presents:** Janice Collette, Jovette Champagne, Heath Baxa, Danielle Pronovost, Reid McLachlan, Louise Gauthier-Morrell

**Regrets:** Heather Lamorie, Shannon Langlois, Katharine Fletcher, Kevin Burke

**1. Motion to adopt the agenda :**

Moved: Jovette Champagne

Seconded: Heath Baxa

**2. Motion to adopt the minutes of the last meeting, July 28th, 2016**

Moved: Jovette Champagne

Seconded: Louise Gauthier-Morrell

**3. Review of action items from last meeting**

Maureen Tracey was informed of decision for "Members' Wall". Waiting for follow-up

**4. Report from committees:**

**Boutique:** The boutique is getting difficult to manage because of requirement for volunteers to commit on regular basis. Still need for coordinator. Right now, Louise is doing it. Sales were good in July but we are at only a third of what was expected for the whole year.

**Building:** Kevin and his volunteers have been very busy. The balcony has been sanded and painting has started. We have a new winterized window for the upstairs veranda.

**Communication:** We are going ahead with the project with UQO for a new branding logo, and marketing tools. Janice and Jovette will do a presentation on Sept 14 to the students on what is La Fab.

Alisha got a list of locations from Elizabeth to distribute pamphlets.

Bernard is focussing on MailChimp to resolve issues; newsletter will be send every 2 weeks

**Finance:** Still figuring out how to present information. Best way to handle line of credit was discussed. Danielle will make an appointment with Desjardins to get more information.

**Gallery:** An alumni Exhibit will take place with vernissage on Sept 22. Heather is taking care of contacting artists.

Call for Christmas show with Noël Magique end of October

### **Members/ Volunteers**

Rental: a studio was rented until the end of January.

## **5. Report of activities from President**

Meeting with CLD, Destination Culture; development of branding, planning to have a “culture map” for next summer.

Draft version of vision and mission is presented. Board Members are invited to provide feedback by Sunday so that Jovette and Janice can use that to present to UQO students

Discussion around event on Oct 1, as part of *Journées de la culture*. Discussion around possibility of a cocktail before the concert for artists and those who participated in the day.

## **6. Resolutions:**

1. For membership fees to be paid at a fixed date: APPROVED
  - Membership fees will be due on June 1, of each year.
2. Fees for members: APPROVED
  - Employee: \$10
  - User member who volunteers (membre utilisateur faisant du bénévolat): \$30
  - User member who does not volunteer (membre utilisateur ne faisant pas de bénévolat): \$100
  - Donor member (membre donateur): more than \$100
3. New name to fit new branding: APPROVED
  - The new name will be
    - Centre des arts**
    - LA FAB**
    - Arts Centre**

## **7. Close of meeting**

## **8. Next meeting on September 29<sup>th</sup>, 2016.**